

Police representation – agreed conditions

1. The premises shall be bona fide used for the purpose of habitually providing for reward board and lodging, including breakfast and one other at least of the customary main meals.
2. There shall be no admission into the venue to members of the public (ie non- residents) after 00:00hrs.
3. Alcohol shall not be sold or consumed except during permitted hours, but does not prohibit the sale or supply of alcohol to, or consumption of alcohol by, any person residing at the licensed premises.
4. CCTV will be installed with recording facilities, to cover the main entrance to the premises. Such recordings shall be retained for a period of 28 days and be made available within a reasonable time upon request by the police. The CCTV system must be capable of providing quality images of good evidential quality.

5. **Staff Training**

A documented staff training programme shall be provided to all members of staff at the premises in respect of the:-

- retail sale of alcohol;
- age verification policy;
- conditions attached to the Premises Licence;
- the licensing objectives;

with such records being kept for a minimum of one year. [For the avoidance of doubt, the one year period relates to each respective entry in the log book and runs from the date of that particular entry];

6. **Incident & Refusals Register**

An incident log will be kept at the premises and made available on request to an authorised officer or the police which will record the following:

- all crimes reported to the venue
- any complaints received regarding crime and disorder
- any refusal of sale of alcohol

with such records being kept for a minimum of one year. [For the avoidance of doubt, the one year period relates to each respective entry in the log book and runs from the date of that particular entry]

7. All sales of alcohol for consumption off the premises shall be in sealed containers only and shall not be consumed on the premises.